

# MASHIAF AHMED

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## SKILLS AND ABILITIES

I have strong analytical and quantitative skills with a high attention to detail. I am able to interpret data, solve problems calmly under pressure, and communicate clearly with teams and clients. I am proficient with spreadsheets, financial modeling basics, time management, and maintaining a professional, organized workflow. I bring an extroverted personality, strong work ethic, and the ability to build positive working relationships.

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## EXPERIENCE

### **Somerset Town Center – Reno, NV**

*Recreational Attendant*

**May 2024 – August 2024**

Assisted in operations for golf and pool facilities, coordinated logistics for events, and communicated effectively with members and guests. This role required responsibility, professionalism, strong customer interaction, and the ability to follow structured procedures—skills transferable to client-facing work in finance and business environments.

### **High Sierra Gymnastics – Reno, NV**

*Gymnastics Coach*

**May 2023 – March 2024**

Coached children ages 4–9, demonstrating leadership, patience, and clear communication. Maintained a safe environment while managing groups and schedules. This position strengthened my ability to guide others, solve problems quickly, and stay organized—key traits for financial roles involving teamwork and client service.

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## EDUCATION

### **McQueen High School Graduate — June 2024**

Current Student at the University of Nevada–Reno

Achieved a **4.2 GPA** and participated in the National Honor Society.

Currently pursuing a **B.A. in Psychology** with a **Minor in Business Administration**, gaining foundational knowledge in economics, statistics, finance principles, and organizational behavior.

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## **COMMUNICATION**

Both my coaching and customer-facing experience required effective, confident, and clear communication. Customers and coworkers have consistently described my approach as friendly, professional, and easy to work with—an essential skill in financial services and business environments.

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## **LEADERSHIP**

Served four years in Student Council, including Class Vice President.  
Participated in Leadership class as an assembly planner and speaker, strengthening public speaking, group coordination, and project management skills.

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## **REFERENCES**

**High Sierra Gymnastics**  
[kellee@highsierragym.com](mailto:kellee@highsierragym.com)

**Somerset Town Center**  
[hunter.edgar@mysomerset.com](mailto:hunter.edgar@mysomerset.com)  
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